

NO : CBSE/230068/SS-01732-2324/2023-24/

**The Manager,  
ST CLARE'S CONVENT HIGH SCHOOL BORJHAR GUWAHATI  
ST. CLARE'S CONVENT HIGH SCHOOL, BORJHAR, GUWAHATI  
ASSAM, KAMRUP, 781015  
(M: 0361-2840292)**

**SUBJECT: - UPGRADATION TO SENIOR SECONDARY LEVEL - REGARDING.**

**Ref : Application No.: - SS-01732-2324 DATED: 31/05/2022**

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey the approval of the Board for Affiliation i.e Upgradation to Senior Secondary Level as per details given below :

<b>Affiliation No used as User ID for both OASIS and LOC/Registration System</b>	<b>230068</b>
<b>School No</b>	<b>35153</b>
<b>Affiliated for</b>	<b>Senior Secondary School Examination Class 1 to 12</b>
<b>Category</b>	<b>Upgradation of Affiliation</b>
<b>Period of affiliation</b>	<b>01.04.2022 to 31.03.2027</b>
<b>Year and Month From which admission can be taken in Class-IX/XI</b>	<b>1 April,2022</b>
<b>Year and Month in which first batch of Class-X/XII will appear in board examinations</b>	<b>1 April,2024</b>

The above sanction is subject to fulfillment of following conditions:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School is required to apply on online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school should go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy there of for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school to renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.  
**"The school shall possess valid fire safety certificate and Building safety certificate during functioning of the school which shall be renewed from time to time as per norms".**

*S. Mallick*  
PRINCIPAL

St. Clare's Convent High School  
Borjhar, Ghy-15  
Dist : Kamrup (Assam)

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)

*Gracy*  
MANAGER  
St. Clare's Convent H  
Borjhar, Ghy-15  
Dist : Kamrup

## ENROLMENT TABLE

SN	Location of School	Campus area	Affiliation Allowed	Optimum No. of Sections (From classes I/VI to X/XII)
A	Areas/Cities mentioned in clause 3.6	1600 sqm	Up to Class-X only	10
B	Areas/Cities mentioned in clause 3.6	2400 sqm	Up to Class-XII	24
C	Areas/Cities mentioned in clause 3.6	3200 sqm	Up to Class-XII	28
D	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	2000 sqm	Up to Class-X only	10
E	Class-X Cities (Clauses 3.5) and Areas mentioned in clause 3.7	3000 sqm	Up to Class-XII	24
F	Class-X Cities (Clause 3.5) and Areas mentioned in clause 3.7 and Areas/Cities mentioned in clause 3.4	4000 sqm	Up to Class-XII	28
G	Pan India (Clause 3.3)	6000 sqm	Up to Class-XII	38
H	Pan India (Clause 3.2)	8000 sqm	Up to Class-XII	48
I	Pan India (Clause 3.2)	>8000 sqm	Up to Class-XII The number of sections shall be restricted in accordance with 'H' above with land requirement unit scaled down to 2000 square meters i.e. 12 sections for every 2000 square meter additional land.	

The total number of sections taken together for classes XI and XII should not be more than 1/3 of optimum number of section allowed on the basis of land holding for any school.

The number of sections and students shall be restricted as per the actual facilities in the school.

For class rooms of size less than 500 sq feet the enrolment shall be 0.08 X size of class rooms in sq feet

**Important Notes :** 1. The school is required to maintain its website and upload all Mandatory documents under Mandatory Public Disclosure web link at home page. No documents shall be removed by the school from Mandatory Public Disclosure. 2. The school has given clarification on total land area of the school in which the school has stated that the school has erroneously typed 4785 sq.mtr. in part-A of the application instead of 20645 sq.mtr. Therefore, as per clarification dated 15.06.2022 received from the school the total land area is 20645 sq.mtr. for which the school has submitted land certificate. 3. The school is directed to construct the ramps in the interest of the care of CWSN. 4. 53 sections have been allowed to the school as per no. of classrooms declared by the school. School is required to appoint special educator & wellness teacher as per affiliation bye laws.

*This is an electronically generated document. It does not need any signature.*

*To verify the authenticity of the document , please visit*

*(<http://www.saras.cbse.gov.in/saras/AffiliatedList/ListOfSchdirReport>).*

Print

*Spray*

MANAGER  
St. Clare's Convent High School  
Borjhar, Ghy-15  
Dist : Kamrup (Assam)

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